

CORE January 2026 Minutes

Tuesday, January 6, 2025

6pm -8pm

UP Civic Building – 2nd floor Conference Room

3609 Market Place W – take elevator up to 2nd

Attendance

Attending in person and online: Alex Knapp, April Thacker, Rich Knowles, Barry Crust, David Emery, Sue Gurley, Bill Horn, Jessica Hannity, Sergy Pavenko, Kris Docherty

Approval of Minutes

Approval of Minutes: December Minutes approved

Treasurer's Report

Sue reported the current balance for the Orchard as \$20,811.33

Volunteer Hours

Volunteer Hours: 65.0 hours in the Orchard for December

Staff Report

Staff Report: The schedule for January includes spraying, mulching, playground maintenance, and other tasks. Debbie asked if both gates will be open on the 21st for Family Tree Card. City is slowly transfer of software needs to be completed before the city can support credit card payments. The playground remains in a holding pattern while securing funding. Mulch is available, with more expected on the 21st after contracted pruning is finished.

Website Updates

Website: Lysie Patschke was unable to attend the meeting. In December, Debbie and Lysie met to discuss all necessary updates for the website.

Adoptions - Kris

- **Total adoptions: 88**
- **Free Adoptions: 3**
- **Pruning Adoptions: 53**
- **Orchard Support Adoptions: 43 (34 + 9)**
- **Tour Trees: 6 (require pruning)**

There might be a discrepancy in numbers based on apps yet to be processed vs what was sent to us from the city. Rich will send Kris of his most recent list of adoptions. However, Kris has 5 apps to complete as all asked

for McIntosh. She is waiting to see who does not renew there McIntosh tree. E-mail Liability forms to Samantha McCue.

Tree Tags

Tree Tags: Barry and Rich are reworking the placement of adopter name tags. The posts in the ground that held adopter names rotted so moving to lower branches and trunks of trees for this year. They are going to use Heavy duty zip ties to adhere the sign this year. Debbie mentioned a High School student contacted us needing hours before the 20th with any assistant we might need. Debbie suggested if help is needed to reach out to the student.

Kiosk Updates

Kiosk Updates: Rich is working on getting the adopter names with assigned tree on weekly basis. It is hard to do in the rain but working on it. There are 3 sheets . Last year we had 5 sheets by the end of the season.

Pruning Activities

- **Pruning Banner:** Sue has all the updates at the printer
- Family Tree Care schedule: January 21 (gates open)-They can contact Tony or Jackson if there is a weather delay.
- Pruning Parties: January 31, February 7 and 21, March 7, 21, and 28. Kayla Stewart will send an email to let Adopters know if they if there are dry days they can start pruning prior to the 31st. Debbie pruned one of her trees placing what she trimmed on the tarp.
- Pruning Adoption Verification System?
- Lists of “to be pruned” trees- One is Adopter to prune status and volunteer pruning list. When an adopter completes prunes their tree, they need to sign that their tree is done on the adopter pruning list. Adopters /Volunteers can prune other trees on the Volunteer pruning list. The trees on the list are prioritized. Trees marked with number 1 next to the tree are to be pruned first. When that tree is pruned the volunteer pruner needs to sign off that the pruning is done. We needed a better way to keep track of the tree pruning.
- Espalier and High Density

Student Volunteer Liaison

Liaison for working with student volunteers and Curtis High School were another role of Jill's to be filled Debbie asked if anyone wants volunteer to be a liaison between the school and the orchard. After the meeting, she will email the tour guides to see if anyone of them is interested.

Mason Bee Class

Mason Bee Class: Rick will lead the class on Saturday, January 24th from 2:00 PM to 4:00 PM at the UP Library.

Logo Design Contest — discuss at next meeting with Lysie

Martin Luther King Holiday- scout activity narrow done number sand inform of what we need cc Barry Rich and Dave
NEXT MEETING : February 3rd 6-8 pm.